

## **General terms and conditions**

- 1.1. The present Policy determines the order of information processing and protection by “TJ TRAVEL” LTD. (hereinafter the “Operator”) about natural persons (hereinafter – the “User”), which can be received by “TJ TRAVEL” LTD. when using services of the User provided through the website, services and programs of “TJ TRAVEL” LTD. (hereinafter – SITE, SERVICES).
- 1.2. The purpose of the present Policy is to ensure the proper protection of information about the Users, including the USER’s personal data from unauthorized access and disclosure.
- 1.3. Relations associated with collection, storage, dissemination and protection of information provided by the User are regulated by the present Policy and other official documents of the Operator and the Russian Federation legislation.
- 1.4. The USER expresses his full consent with the terms of the present policy by registering on the website and using the website and services.
- 1.5. In case of disagreement of the User with the terms and conditions of the present Policy, the User must stop using the website and/or other available services.

## **2. Purposes of collecting, processing and storage of information provided by the website users.**

- 2.1. Processing of personal data of the User is performed in compliance with the Russian Federation legislation. The Operator processes personal data of the USER in order to:
  - Identify the Party within the agreements and contracts with “TJ TRAVEL” LTD.
  - Provide tourist services for the User
  - Check, research and analyze data which let keep and improve the services and sections of the Site and also to develop new services and sections of the SITE
  - Conduct statistical and other studies based on impersonal details

## **3. Conditions of processing of personal information provided by the User and its transmission to the third parties.**

3.1. Operator uses all reasonable methods for protection of personal information of the User from illegal access, change, disclosure or destruction.

3.2. The operator provides an access to the personal information of the User only to those workers, contractors and affiliated persons who require this information for the maintenance of the Site, Services and providing services to the User.

3.3. The operator is allowed to use the information provided by the User including personal information in order to meet the requirements of the Russian Federation legislation (in particular in order to prevent and/or limit illegal actions of the Users). Disclosure of provided information by the User can be made only in compliance with the Russian Federation legislation on demand of the Court, Law enforcement department as well as in the other cases statutorily required in the Russian Federation.

#### **4. Terms and conditions of using the Website and services**

4.1. When using the website, the User confirms that the User:

- possesses all the necessary rights which let the User create an account and use the services of the site
- inputs accurate information about the User which is necessary to use the Services of the site;
- Is aware of the present Policy and expresses his consent with this policy and agrees with the rights and obligations of this policy. Input of personal details on the site is a written consent of the User for collection, storage, processing and transmission to the third parties.

4.2. The Operator does not verify the accuracy of the collected information about the User, except for the cases when such check-up is necessary in order to fulfill obligations to the User

#### **5. Within the present Policy the personal information of the User is:**

- 5.1. The Data provided by the User when using the Site, Services including but not limited to name, last name, cell phone and/or email address.
- 5.2. The data which are automatically transferred to the Services in the process of their use by means of system software is installed on a device of the User including IP-address, cookies data, information of User's browser (or a different program with which the access to the Services is fulfilled), the time of access, the address of requested page.

#### **6. Change and withdrawal of personal data**

6.1. The User can change (update or add) the provided personal data or it's part as well as the terms of the Privacy policy, using a function of editing personal data in a section or in a personal section of the relevant Service.

6.2. The user has a right to withdraw a user's personal information provided within the registry entry. Whereby a withdrawal of the account may incur inability of using some of the Services.

## **7. Change of the Privacy policy**

7.1. The operator has the right to make changes to the present Policy. When changes are made a date of the last update is specified in the revised edition.

7.2. The law of the Russian Federation is applied to the present Policy and relations between the User and the Operator arise out of the use of the Privacy policy.

## **8. Feedback. Questions and suggestions**

8.1. All suggestions and questions related to the present policy can be passed on to the Support Desk of the Operator.